

Ngāi Tahu Whānau Survey 2018

Privacy Policy



INTRODUCTION

Te Rūnanga o Ngāi Tahu complies with the New Zealand Privacy Act 1993 (the **Act**) when dealing with personal information. Personal information is information about an identifiable individual (a natural person). The Ngāi Tahu Whānau Survey requires your Ngāi Tahu registration number for your password, we also request your date of birth and your location.

This policy sets out how we will collect, use, disclose and protect your personal information.

This policy does not limit or exclude any of your rights under the Act. If you wish to seek further information on the Act, see www.privacy.org.nz.

CHANGES TO THIS POLICY

We may change this policy by uploading a revised policy onto the website. The change will apply from the date that we upload the revised policy.

WHO DO WE COLLECT YOUR PERSONAL INFORMATION FROM

We collect personal information about you from:

- ▲ you, when you provide that personal information, via the online Ngāi Tahu Whānau Survey.

HOW WE USE YOUR PERSONAL INFORMATION

We will use your personal information:

- ▲ *to conduct research and statistical analysis (on an anonymised basis) to help inform Tribal Strategic direction and actions.*
- ▲ *to verify your identity (using your Ngāi Tahu registration number) as completing the survey only once, and to verify your identity if your number is chosen as part of the weekly prize draw.*
- ▲ *for any other reasonable use associated with the Whānau Survey or other use considered reasonable by Te Rūnanga o Ngāi Tahu.*

DISCLOSING YOUR PERSONAL INFORMATION

SoGo supports this Survey product, and is located outside New Zealand. This means your personal information is held and processed as an encrypted data file (SSL) offshore. A copy of this data is also held and processed as an encrypted data file (SSL) on the Te Rūnanga o Ngāi Tahu server.

PROTECTING YOUR PERSONAL INFORMATION

We will take reasonable steps to keep your personal information safe from loss, unauthorised activity, or other misuse.

ACCESSING AND CORRECTING YOUR PERSONAL INFORMATION

Subject to certain grounds for refusal set out in the Act, you have the right to access your readily retrievable personal information that we hold and to request a correction to your personal information. Before you exercise this right, we will need evidence to confirm that you are the individual to whom the personal information relates.

In respect of a request for correction, if we think the correction is reasonable and we are reasonably able to change the personal information, we will make the correction. If we do not make the correction, we will take reasonable steps to note on the personal information that you requested the correction.

If you want to exercise either of the above rights, email us at whanau.survey@ngaitahu.iwi.nz. Your email should provide evidence of who you are and set out the details of your request (e.g. the personal information, or the correction, that you are requesting).