

Tribal Register Privacy Statement

The personal information you supply in this application for registration on the Te Rūnanga o Ngāi Tahu Tribal Register will be collected and held by Te Rūnanga o Ngāi Tahu Group (“**TRG**”) as defined in the Charter of Te Rūnanga o Ngāi Tahu.

This Privacy Statement explains how TRG collect, use and disclose the personal information that we have collected from you or have obtained from a third party.

For the purposes of this Privacy Statement, personal information is information or data that could potentially identify you. This may include your name, date of birth, address, email address, phone number, identity documents or other information that supports your tribal registration (“**Personal Information**”).

We may modify or amend this Privacy Statement at any time and for any reason. When we make changes, we will update the Privacy Statement on our website.

By submitting your Personal Information with your tribal registration form, you authorise TRG to collect, use, and disclose it in accordance with this Privacy Statement and the Privacy Act 2020.

1. Collecting information

TRG may collect Personal Information from a number of sources, including:

- (a) from you during the tribal registration process;
- (b) from another person you have authorised to act on your behalf, or if you are a minor, from a parent or legal guardian;
- (c) publicly available information;
- (d) through use of our website and services you have previously accessed;
- (e) external agents or service providers TRG engages to assist with fulfilling any purposes recorded in this statement; and
- (f) from third parties connected with matter(s) related to benefits provided by TRG.

Providing Personal Information is optional but we may not be able to approve your tribal registration and some services may not be available to you if you decline to provide it.

2. What do we do with your information?

We may collect, use and disclose your Personal Information for the following purposes:

- (a) verification of your identity and other administrative purposes related to your tribal registration;
- (b) to communicate with you about the progress of your tribal registration, future tribal opportunities and benefits that may be available to you as a registered tribal member and other general tribal matters;
- (c) the identification of other tribal members who may be entitled to settlement proceeds, benefits and distributions;
- (d) other tribal administrative matters including (but not limited to): Papatipu Rūnanga registration and election lists, marae administration, governance and other registration processes;

- (e) to improve and develop our services, including working with you and other agencies or third party providers to develop ways in which we can enhance our services and the way we deliver them;
- (f) to enable internal collaboration within TRG and externally with Papatipu Rūnanga and other agencies including Government and Crown agencies for wellbeing purposes and potential opportunities, rights and benefits that may be available to tribal members (this may include Māori Land administration);
- (g) to offer relevant information to you based on your interests, including marketing, promotional, publicity, or market research we may undertake. This includes research and statistical analysis on an anonymous basis;
- (h) for invoicing and arranging delivery of any goods and services purchased or provided;
- (i) to assist with the facilitation of emergency response efforts and support the wellbeing of tribal members; and
- (j) for any other lawful purpose considered reasonably necessary to carry out TRG's role and function on behalf of Ngāi Tahu whānui.

3. Your obligations regarding the information you provide us about others.

If you provide us with Personal Information about another person (for example a child, spouse or relative) then you are responsible for ensuring that:

- (a) you have authority to provide the information;
- (b) the person is aware you are disclosing their Personal Information to us; and
- (c) the person consents to our use of their Personal Information as set out in this statement.

4. Access to and correction of your Personal Information

You have the right to access your Personal Information that we hold and to request a correction. However, we reserve the right to deny or limit access or amendments to your Personal Information where we are entitled to by law to do so.

If we agree that your Personal Information is to be corrected, we will do so. If we do not correct your Personal Information, your correction request will be kept with the Personal Information held.

If you have any queries or concerns about our Privacy Statement, our use of your Personal Information or our response to your access or correction request you can make a complaint.

To make a request please contact:

Privacy Officer
Te Rūnanga o Ngāi Tahu
PO Box 13-046
Christchurch, New Zealand
Email: privacy@ngaitahu.iwi.nz