

# Pūtea Manaaki Emergency Relief Fund



## Purpose of this fund

The purpose of the Pūtea Manaaki Emergency Relief Fund is to provide assistance to Ngāi Tahu whānui members registered with Te Rūnanga o Ngāi Tahu who have been directly affected following a natural disaster emergency. These are for expenses associated with responding to the event and not for items normally covered by insurance.

**This Pūtea Manaaki Emergency Grant is open from 22nd December 2023 to 31 January 2024. The closure date will be reviewed based on funding availability and may vary depending on funding levels and level of demand for support. We will review these applications and come back to you as soon as possible.**

## Criteria for Pūtea Manaaki Emergency Relief Funding

This grant is for emergency expenses to provide support for whānau who have been directly affected by the event. It does not cover costs for items that are normally covered by insurance. Te Rūnanga o Ngāi Tahu staff may contact you to get further information and/or proof of expense

- Applicants must be registered with Te Rūnanga o Ngāi Tahu
- Only ONE application per household will be accepted.
- Only applications received using this form will be processed.
- Proof of identity (e.g. Drivers Licence, Passport, Community Services Card) must be provided with all applications.
- Proof of residential address (e.g. copy of power, phone account, bank statement) must be provided with all applications.
- Proof of bank account details (e.g. deposit slip, bank statement) in the name of the applicant must be provided with all applications.
- Applicants must provide a brief explanation of how they and their whānau have been directly affected by the emergency event, for example:
  - You have been evacuated from your home;
  - Your primary family home was damaged or lost (note, funds are not available in respect of damage to holiday homes / baches or investment properties); or
  - You were in the area at the time of the emergency and have incurred costs as a consequence.

## Important information

The Pūtea Manaaki - Emergency Relief Fund is available at the sole discretion of Te Rūnanga o Ngāi Tahu. Funds are limited; some applications may not be granted. Because funding is limited, a decision on the final grant amount will be determined after the grant close date and all the applications have been received.

**Please return the completed form by email to**

# Pūtea Manaaki Emergency Relief Application

**Applicant Details:**

(Mr/Mrs/Dr, etc.) .....

**Male**

**Female**

**Surname/Family Name:** .....

**First Name:** .....

**Residential address:** .....

**Postcode:** .....

**Postal address (if different from above):** .....

**Te Rūnanga o Ngāi Tahu Registration Number:** .....

**Daytime Phone Number:** .....

**Mobile:** .....

**Email Address:** .....

**Names of other people usually living with you at your residential address:**

Name	Relationship	D.O.B	Age

- 1. Have you/your whānau been evacuated from the emergency area? Yes      No
- 2. Has your primary family home (e.g. where you usually reside) suffered any damage from the emergency event? Yes      No
- 3. Were you in the area at the time of the emergency and have you incurred costs as a consequence? Yes      No
- 4. Have you/your whānau been stranded in the Emergency area and unable to return home? Yes      No
- 5. Have you/your whānau been displaced outside your normal place of residence due to the Emergency? Yes      No

6. Please provide a brief explanation of how you/your whānau have been directly affected by the emergency event. Te Rūnanga o Ngāi Tahu staff may contact you for further details relating to your expenses - e.g. receipts

7. What is the name of the natural disaster this application relates to: (e.g. Cyclone Jasper 203/2024)

## Bank account details:

**Bank account name:** .....

**Bank account number:** .....

**Verification of bank account details:**

To make payment, the bank account must be in the applicants name and evidenced by either a pre-printed or bank verified deposit slip, bank statement or screenshot of account details - ensuring that the account number, account holders name are in the same shot.

**I confirm as follows:**

All information provided in this form and any other information provided by me relating to this application is true and correct. There is no additional information that I have not provided that may be relevant to this application. By initialing the field below you are agreeing to these terms.

**Name:** .....

**Initialed:** .....

**Date:** .....

---

Personal information provided in this application to Te Rūnanga o Ngāi Tahu will be used primarily to assess and respond to your application for assistance. The information provided will be held securely and not disclosed to any other person except for the purposes of administering or providing services approved and authorised by you. The privacy Act 1993 gives you the right to access and request the correction of personal information held by Te Rūnanga o Ngāi Tahu. Details of the personal information Te Rūnanga o Ngāi Tahu holds about you can be requested by emailing

The Pūtea Manaaki Emergency Relief Fund is available at the sole discretion of Te Rūnanga o Ngāi Tahu.

**Check list** I have attached the following (tick each box):

**Proof of identity**                      **Proof of address**                      **Proof of bank account**

---

**NB: THIS FUND IS LIMITED TO ONE APPLICATION PER HOUSEHOLD**

---