



This agreement is put in place to protect all parties. It outlines the obligations and accountability requirements of applicants and project sponsors who receive Ngāi Tahu Fund money.

- The following declaration must be signed by people aged 18 years or over who are Ngāi Tahu registered.
- Signatories cannot be partners, close relatives, or live at the same address.
- Signatories agree to the following:

1. We will not expend funds for any purpose other than those described in this application unless written approval for a change of purpose is obtained from the Ngāi Tahu Fund in advance.
2. We will demonstrate accountability for funds by reporting on the expenditure of funds as required.
3. We will repay, at Ngāi Tahu Funds Assessment Committee's request, all or part of the grant if it is found that Ngāi Tahu Fund money has been misappropriated or used for an unapproved purpose.
4. We will return any unused funds from this project on its completion, with our final report, or in the event that our organisation winds up or goes into recess.
5. The funding applied for in this application is for charitable purposes as defined in government legislation and consistent with Trust law.
6. We will not use the Te Rūnanga o Ngāi Tahu logo or name without prior approval from Te Rūnanga o Ngāi Tahu.
7. We will not transfer, or otherwise dispose of any rights, benefits, obligations or liabilities set out in this project proposal without the prior written consent of the Ngāi Tahu Funds Assessment Committee.
8. We accept that it is our responsibility to pay any tax which we may be legally required to do so as a result of the grants use
9. If requested, we will provide further information in relation to this application.
10. We accept that we may be called upon to present an overview and/or the outcomes of this project at a public event determined by the Ngāi Tahu Fund.
11. We will ensure that information relating to the expenditure of Fund money will be made available for inspection if requested by Ngāi Tahu Fund and will allow an audit on the use of the funds should the Ngāi Tahu Fund consider it necessary.
12. We accept that any items produced as a result of funding may be used for educational purposes by Te Rūnanga o Ngāi Tahu and that copies will be archived as part of the Ngāi Tahu Fund Collection within the Ngāi Tahu Archives and or published on the Ngāi Tahu website, where these items are not identified as confidential by the Applicant.
13. Where the applicant is an organisation or legal entity, a resolution has been passed by the applicant organisation that this application be made for the purposes stated.
14. We accept any decision made by the Ngāi Tahu Funds Assessment Committee is final and binding, and accept that no reasons for such decision will be given, nor will any correspondence be entered into.
15. All information provided in this application is, to the best of my/our knowledge, true and correct.
16. Funding Acknowledgement - The Recipient is required to include the Ngāi Tahu Fund logo in all publicity material and will, to the best of their ability, ensure that media interviews and other related publications conducted by third parties also include acknowledgment and credit of Ngāi Tahu Funding. Any publicity material and media interviews and other related publications should not make reference to the amount of funding or other confidential terms of the Agreement. The Recipient also agrees that any reports, photographs or material that they might submit for the purposes of their fund reporting requirements can be used in the further promotions of the Ngāi Tahu Fund and where possible, Recipients will be informed of their inclusion in such material or activities prior to release.
17. We will provide a written report one calendar month after the project has been completed or as agreed prior. We will ensure that a participant list accompanies this report.
18. We have read these conditions of the Applicant Agreement and undertake to abide by the conditions of this agreement.

This agreement must be signed by the authorised Project Sponsor and Applicant (or chairperson where a legal entity is applying).

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| Applicant full name: | Sponsor full name: |
| Address: | Address: |
| Signature: | Signature: |
| Date: | Date: |